

COVID-19 Written Worksite Specific Plan

Gold Oak Union School District

Local County Public Health will direct your workplace specific requirements, guided by the [State Public Health Guidance & Checklist](#) (highlights herein) and CDC Recommendations and in accordance with [Cal/OSHA Guidelines](#) on Protecting Workers from COVID-19 (Injury & Illness Prevention Program). **Note:** A Copy of this written worksite specific plan should be included in your worksite Injury & Illness Prevention Program (IIPP).

Gold Oak Union School District will comply with the Memorandum of Understanding (MOU's) between the district and employee bargaining units.

Required Plan Components:

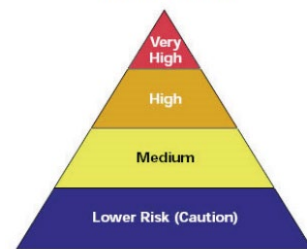
A. ☐ Person(s) responsible for implementing the site-specific plan

Superintendent, Principal(s), Plant Manager, Risk Manager, Transportation Supervisor

B. ☐ Conduct a risk assessment

Classifying Worker Exposure to SARS-CoV-2: Worker risk of occupational exposure to SARS-CoV-2, the virus that causes COVID-19, during an outbreak may vary from very high to high, medium, or lower (caution) risk. To help employers determine appropriate precautions, OSHA has divided job tasks into four risk exposure levels: very high, high, medium, and lower risk. The Occupational Risk Pyramid shows the four exposure risk levels in the shape of a pyramid to represent probable distribution of risk. Most American workers will likely fall in the lower exposure risk (caution) or medium exposure risk levels. Occupational Risk Pyramid for COVID-19.

Occupational Risk Pyramid
for COVID-19



C. ☐ Establish Control Measures that will be taken to prevent spread of the virus.

1. ☐ Individual Control Measures
2. ☐ Cleaning & Disinfecting Protocols
3. ☐ Physical Distancing Guidelines

D. ☐ Provide Training and Communication to employees and employee representatives.

E. ☐ Establish a process to check this plan for compliance and to document and correct deficiencies.

F. ☐ Establish a process to investigate COVID-cases, alert the local health department, and identify and isolate close workplace contacts of infected employees until they are tested.

- ☐ CDPH Outbreak Management - [Responding to COVID-19 in the Workplace](#)
- ☐ Cal/OSHA [Recording and Reporting Requirements for COVID-19 Cases](#)

G. Required Postings – COVID-19

- ☐ Your [Workplace Specific Prevention Plan/Checklist](#)
- ☐ Entrance Symptom Screening Checklist - [Poster Template](#)
- ☐ Workplace Safety Social Distancing Information - [Poster Template](#)

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C.1 INDIVIDUAL CONTROL MEASURES & SCREENING:

- ☐ [Symptom screenings and/or temperature checks.](#)
- ☐ [Encourage workers who are sick or exhibiting symptoms of COVID-19 to stay home.](#)
- ☐ Require cloth face covers according to the [State Public Health Guidance](#).
- ☐ [Encourage frequent handwashing and use of hand sanitizer.](#)
- ☐ Provide and ensure workers use all necessary PPE
- ☐ Provide disposable gloves to workers as a supplement to frequent hand washing for tasks such as handling commonly touched items or conducting symptom screening.
- ☐ Post signage to remind workers that they should use face covers, practice physical distancing, not touch their face, wash hands with soap for at least 20 seconds, and use hand sanitizer.

C.2 CLEANING AND DISINFECTING PROTOCOLS:

- ☐ Perform thorough cleaning in high traffic areas.
- ☐ [Frequently disinfect commonly used surfaces and personal work areas.](#)
- ☐ Clean and sanitize shared equipment between each use.
- ☐ Clean touchable surfaces between shifts or between users, whichever is more frequent.
- ☐ Equip shared spaces with proper sanitation products, including hand sanitizer and sanitizing wipes and ensure availability.
- ☐ Ensure that sanitary facilities stay operational and stocked at all times.
- ☐ Use products approved for use against COVID-19 on the Environmental Protection Agency (EPA)-approved list and follow product instructions and Cal/OSHA requirements.
- ☐ Provide time for workers to implement cleaning practices before and after shifts and consider third-party cleaning companies.
- ☐ Install hands-free devices if possible.
- ☐ Clean floors using a vacuum with HEPA filter or other methods that do not disperse pathogens into the air
- ☐ Consider upgrades to improve air filtration and ventilation.

C.3 PHYSICAL DISTANCING GUIDELINES:

- ☐ Implement measures to physically separate workers by at least six feet as feasible using measures such as physical partitions or visual cues (e.g., floor markings, colored tape, or signs to indicate to where workers should stand).
- ☐ Reconfigure office spaces, cubicles, etc. and decrease maximum capacity for conference and meeting areas.
- ☐ Adjust in-person meetings, if they are necessary, to ensure physical distancing.
- ☐ Stagger employee breaks, in compliance with wage and hour regulations, if needed.
- ☐ Reconfigure, restrict, or close common areas and provide alternative where physical distancing can be practiced.
- ☐ Limit the number of individuals riding in an elevator and ensure the use of face covers.
- ☐ Utilize work practices, when feasible and necessary, to limit the number of employees at the office at one time, such as telework and modified work schedules.
- ☐ Dedicate staff to direct guests to meeting rooms upon entry so they do not congregate.

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D. EMPLOYEE TRAINING:

Training Information as required by the California Department of Public Health Guidance is sourced from the CDC should be provided to all employees and include the following information:

Training materials were developed and updated to contain the required components of COVID-19 awareness as well as optional supplemental information on Coping with Stress and De-escalation techniques when responding to others.

Note materials selected for use below:

- ☐ Training Handout Materials from SIA Website
Date Provided to Employees: August 2020
- ☐ Training PowerPoint Presentation from SIA Website
Date Viewed by Employees: August 2020
- ☐ Hour Zero Training Module in [HZ Online](#)
Date Completed by Employees: Will be monitored and tracked by Tillie Douglas
- ☐ Annual Healthy Schools Act IPM Training [HZ Online](#)
Date Completed by Employees: Will be monitored and tracked by Tillie Douglas

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A. ☒ Person(s) responsible for implementing the site-specific plan

❖ **Gold Oak Elementary:**

- *Shirleen Hernandez – Principal*
- *Jenny Troswick – LVN*
- *Tammy VanWarmerdam – School Nurse*
- *John Himmel – Plant Manager*
- *Kevin Freeman- Custodian*
- *Gill Garcia - Custodian*
- *Lulu Silva-Manuel – Site Secretary*
- *Meg Enns*

❖ **Pleasant Valley Middle:**

- *Meg Enns – Superintendent/Principal*
- *Jenny Troswick – LVN*
- *Tammy VanWarmerdam – School Nurse*
- *John Himmel – Plant Manager*
- *Fred Stone - Custodian*
- *Kris Knudson - Custodian*
- *Jo Hunter – Site Secretary*

❖ **District Office:**

- *Meg Enns – Superintendent/Principal*
- *Jenny Troswick – LVN*
- *Tammy VanWarmerdam – School Nurse*
- *John Himmel – Plant Manager*
- *Linda Himmel – Chief Business Officer*
- *Tillie Douglas – Executive Secretary/Personnel*
- *Yvonne Gutenberger – Account Technician*

❖ **Transportation:**

- *Stacy Barraque – Transportation Director*
- *Angie Achermann-Lehr – Bus Driver*
- *Kris Knudson – Bus Driver*

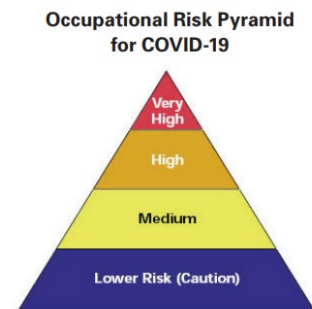
This COVID-19 Written Worksite Specific Plan is available on the Gold Oak Union School District website at: <https://www.gousd.org/District/News/>

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B. ☒ Conduct a risk assessment

Classifying Worker Exposure to SARS-CoV-2: Worker risk of occupational exposure to SARS-CoV-2, the virus that causes COVID-19, during an outbreak may vary from very high to high, medium, or lower (caution) risk. To help employers determine appropriate precautions, OSHA has divided job tasks into four risk exposure levels: very high, high, medium, and lower risk. The Occupational Risk Pyramid shows the four exposure risk levels in the shape of a pyramid to represent probable distribution of risk. Most American workers will likely fall in the lower exposure risk (caution) or medium exposure risk levels. Occupational Risk Pyramid for COVID-19.



All Gold Oak USD Staff shall conduct daily self-health screenings prior to arrival at the school site as required by the County Health Officer and according to the Centers for Disease Control (CDC). The [Symptom Screening Prior to Entry.pdf](#) guidance will be provided to all staff.

- **Certificated Staff** with COVID-19 symptoms of illness will be required to:
 - ✓ Contact sub-finder at <https://login.frontlineeducation.com/login> to arrange for their substitute
 - ✓ Notify the principal
 - ✓ Stay home.
- **Classified Staff** with COVID-19 symptoms of illness will be required to:
 - ✓ Arrange for their substitute(s)
 - ✓ Notify their supervisor
 - ✓ Stay home.
- ***All Staff who arrive at their site are attesting they have passed all levels of the “Symptom Screening Prior to Entry” guidance.***
- **Additional Resources:**
 - [Poster-Don't-spread-germs-work-employers.pdf](#)
 - [Poster-10 Things To Manage Symptoms-English.pdf](#)
 - [Poster-10 Things To Manage Symptoms-Spanish.pdf](#)

Staff will be encouraged to participate in an interactive process to perform a comprehensive risk assessment of their work areas and work tasks. Risks not already identified and addressed in this plan shall be reported to the principal, or immediate supervisor. Solutions will be determined and incorporated based on this assessment.

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- ***Parents/Students – Prior To Arriving At School:***
- *Gold Oak USD will require parents to conduct daily health screenings prior to students leaving for school each day as required by the County Health Officer and according to the Centers for Disease Control (CDC). The [Symptom Screening Prior to Entry.pdf](#) guidance can be found on the district website at: <https://www.gousd.org/District/News/>*
- *Student(s) with COVID-19 symptoms of illness are required to stay home.*
 - *If your child does exhibit COVID-19 symptoms a link to the Center for Disease Control (CDC) “What to do if you are sick” guidance can be found at: <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>*
- ***Daily Screenings – After Arrival At School:***
- *Gold Oak USD staff will conduct daily temperature checks and visual health screenings throughout the school day, utilizing the Center for Disease Control (CDC) “Symptoms of Coronavirus” guidance provided at: <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>.*
- *If a student exhibits COVID-19 symptoms during the school day, the student will safely transition to the Care Room and the parent/guardian shall be contacted for student pick-up.*
- *Staff that exhibit COVID-19 symptoms will be sent home.*

Additional Resources:

- [Assessing Risk Factors for Severe COVID-19 illness](#)
- [CDC Preparing K-12 School Administrators for a Safe Return to School in Fall 2020](#): Updated Aug. 1, 2020
- [CDPH COVID-19 Updates](#)

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C.1 INDIVIDUAL CONTROL MEASURES & SCREENING:

What you need to know

- Anyone can have mild to severe symptoms
- Older adults and people who have underlying medical conditions like heart and lung disease or diabetes seem to be a higher risk for developing more serious complications from COVID-19 illness
- Symptoms may appear 2-14 days after exposure to the virus.

Watch for Symptoms

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore Throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

This list does not include all possible symptoms. The Center for Disease Control (CDC) will continue to update this list as more information becomes available regarding COVID-19.

Staff is encouraged to read the resources provided below and follow guidance.

☒ Symptom screenings and/or temperature checks.

- The Center for Disease Control (CDC) "Symptoms of Coronavirus" guidance link: <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>.
- Gold Oak USD will provide no-touch thermometers in all classrooms, school offices and nurse's stations
- Gold Oak USD staff will conduct daily temperature checks and visual health screenings throughout the school day
- If a student exhibits COVID-19 symptoms during the school day, the student will safely transition to the Nurse's office and isolated. The parent/guardian will be contacted and the student will be picked up as soon as possible.
- Staff that exhibit symptoms will be immediately sent home.

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☒ Encourage workers who are sick or exhibiting symptoms of COVID-19 to stay home.

- The Center for Disease Control (CDC) has provided guidance for anyone exhibiting symptoms of COVID-19. Links to guidance documents are below:
- Symptom Screening Prior to Entry.pdf
- Symptoms of Coronavirus: <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>.
- What To Do If You Are Sick: <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>
- CDC Guidance for Quarantine due to possible exposure – Updated July 16, 2020
- Families First Coronavirus Response Act: Employee Paid Leave Rights

☒ Encourage frequent handwashing and use of hand sanitizer.

Washing hands can keep you healthy and prevent the spread of respiratory and diarrheal infections from one person to the next. Germs can spread from other people or surfaces when you:

- Touch your eyes, nose, and mouth with unwashed hands
- Prepare or eat food and drinks with unwashed hands
- Touch a contaminated surface or objects
- Blow your nose, cough, or sneeze into hands and then touch other people's hands or common object

Gold Oak USD will provide the following:

- Hand washing is available in all classrooms and restrooms
- Hand sanitizer is available in all classrooms
 - Do NOT use hand sanitizers that may Contain Methanol which can be hazardous when ingested or absorbed
- Hands-free sanitizer stations are available in the Multi-Purpose Rooms, and District Office
- Signs will be posted in all restrooms to encourage frequent hand washing. Examples are listed below.
 - Poster-Wash Your Hands.pdf
 - Poster-Hand Washing is your superpower.pdf
 - Poster-Germs are all around you
 - Poster-Did you wash your hands?

Additional Resources:

- CDC Publication-When and How to Wash Your Hands.pdf
- Video: CDC Hand Washing Video
- Video: CDC Animated Hand Washing
- Video: The Purple Paint Demonstration (Spartanburg Regional Healthcare System)

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☒ **Gloves:** Gold Oak USD will provide disposable gloves to workers using cleaners and disinfectants and when required. Consider gloves a supplement to frequent hand washing for other cleaning, tasks such as handling commonly touched items or conducting symptom screening.

For the General Public, CDC recommends wearing gloves when you are cleaning or caring for someone who is sick. See CDC Publication ["When to Wear Gloves"](#)

In most situations, like running errands, wearing gloves is not necessary. Instead, practice everyday preventive actions like keeping social distance (at least 6 feet) from other, washing your hands with soap and water for 20 seconds (or using a hand sanitizer with at least 60% alcohol), and wearing a cloth face covering when you have to go out in the public.

Gold Oak USD will provide the following:

- Gloves will be available for Nurse, LVN, Site Secretaries, Bus Drivers, Food Service Workers, Custodians and all other staff as needed or requested

☒ **Face Coverings:** Gold Oak USD will require cloth face covering according to the [State Public Health Guidance](#).

- COVID-19 [spreads](#) mainly from person to person through respiratory droplets produced when an infected person coughs, sneezes, talks, or raises their voice (e.g., while shouting, chanting, or singing). These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs. [Recent studies](#) show that a significant portion of individuals with COVID-19 lack symptoms (are "asymptomatic") and that even those who eventually develop symptoms (are "pre-symptomatic") can transmit the virus to others before showing symptoms.
- To reduce the spread of COVID-19, CDC recommends that people wear cloth face coverings in public settings when around people outside of their household, especially when other [social distancing](#) measures are difficult to maintain.
- **Requirements: Face Coverings/Shields**
 - Under 2 years old – No Requirement
 - 2 years old through 2nd grade – Strongly Encouraged
 - 3rd grade through High School – Required unless exempt
- Gold Oak USD will provide the following:
- Face coverings/shields will be provided to staff and students as needed or requested
- Face coverings will not be required for those with a medical condition, or disability that prevents wearing a face covering.
- Written documentation will be required, which can be either a doctors' note or self-certification.
 - Note: Persons exempted from wearing a face covering due to a medical condition who are employed in a job involving regular contact with others should wear a non-restrictive alternative, such as a face shield with a drape on the bottom edge, as long as their condition permits it.

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☒ In public setting where other social distancing measures are difficult to maintain, CDC advises the use of simple cloth face covering to slow the spread of the virus and help people who may have the virus and do not know it from transmitting it to others.

☒ Staff will communicate frequently to visitors & members of the public that they should use face masks/covers.

Gold Oak USD will post guidelines on our website at www.gousd.org and in school offices and the district office:

Additional Resources:

- [CDC Guidance for K-12 School Administrators on the Use of Cloth Face Coverings in Schools: Updated Aug. 11, 2020](#)
- [CDC Use of Masks to Slow the Spread of COVID-19](#)
- [CDC Recommended Guidance for Extended Reuse of N96 Filtering Facepiece Respirators in Healthcare Settings](#)
- [OSHA Respiratory Protection](#)
- [OSHA Respirator Medical Evaluation Questionnaire](#)
- [Poster-CDC-Cloth Face Covering.pdf](#)
- [Poster-CDC Slow the Spread of COVID-19.pdf](#)
- [Poster-Stop the Germs!-English.pdf](#)
- [Poster-Stop the Germs!-Spanish.pdf](#)
- Video-[ASL Video Series: Easy DIY Mask](#)
- Video- [OSHA Medical Evaluations for Workers Who Use Respirators](#)
- Videos: [CDC COVID-19 Videos](#)

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C.2 CLEANING AND DISINFECTING PROTOCOLS:

- ☒ Perform thorough cleaning in high traffic areas.
- ☒ Frequently disinfect commonly used surfaces and personal work areas.
- ☒ Clean and sanitize shared equipment between each use.
- ☒ Clean touchable surfaces between shifts or between users, whichever is more frequent.
- ☒ Equip shared spaces with proper sanitation products, including hand sanitizer and sanitizing wipes and ensure availability.
- ☒ Ensure that sanitary facilities stay operational and stocked at all times.
- ☒ Use products approved for use against COVID-19 on the Environmental Protection Agency (EPA)-approved list and follow product instructions and Cal/OSHA requirements.
- ☒ Provide time for workers to implement cleaning practices before and after shifts and consider third-party cleaning companies.
- ☒ Install hands-free devices if possible.
- ☒ Consider upgrades to improve air filtration and ventilation when possible.

Gold Oak USD will follow guidelines as outlined in the [CDPH Sector Guidance on Schools-Revised August 3 2020.pdf](#) as practicable.

- Classrooms will be cleaned and disinfected daily
- Restrooms will be cleaned and disinfected daily
- School Offices and Nurse's Offices will be disinfected daily
- Door handles, Light Switches, Sink Handles, Tables, Student desks, Hand Railings, Buses, and commonly touched surfaces will be disinfected daily
- Sharing of objects and equipment, such as toys, games, art supplies and playground equipment will be limited to the extent practicable
- Disinfectant supplies will be routinely inventoried and stocked
- Only EPA approved disinfectant products will be used
- Air filters will be replaced on a rotating basis
- Employees will be trained on the use of disinfectants annually using the Healthy Schools Act-Hour Zero Training module
 - Link to Hour Zero Trainings can be found on the district website: www.gousd.org

Additional Resources:

[Do I need training to use a disinfectant?](#)

[EPA-6 Steps for Safe and Effective Disinfectant Use.pdf](#)

[CDC-Cleaning and Disinfecting Your Facility CDC.pdf](#)

[List N: Disinfectants for Use Against SARS-CoV-2 \(COVID-19\)](#)

[Asthma-Safer Cleaning and Disinfecting](#)

[CDC Cleaning, Disinfection, and Hand Hygiene in Schools - A Toolkit for School](#)

[Administrators](#): Updated Aug. 8, 2020

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C.3 PHYSICAL DISTANCING GUIDELINES:

- ☒ Implement measures to physically separate workers by at least six feet as practicable using measures such as physical partitions or visual cues (e.g., floor markings, colored tape, or signs to indicate to where workers should stand).
- ☒ Reconfigure office spaces, cubicles, etc. and decrease maximum capacity for conference and meeting areas.
- ☒ Adjust in-person meetings, if they are necessary, to ensure physical distancing.
- ☒ Stagger employee breaks, in compliance with wage and hour regulations, if needed.
- ☒ Reconfigure, restrict, or close common areas and provide alternative where physical distancing can be practiced.
- ☒ Limit the number of individuals riding in an elevator and ensure the use of face covers.
- ☒ Utilize work practices, when feasible and necessary, to limit the number of employees at the office at one time, such as telework and modified work schedules.

Gold Oak USD will follow guidelines as outlined in the [CDPH Sector Guidance on Schools-Revised August 3 2020.pdf](#) as practicable.

- Staff and Students shall ensure minimum physical distancing of at least three (3) feet (and will strive for six (6) feet) between all student workspaces, between all educator and student workspaces, and between all employee workspaces.
- Staff will not congregate in break rooms, work rooms, copy rooms or other areas where people tend to socialize
- Staff will avoid in-person meetings by using online conferencing, email or phone when possible
- Staff will avoid shaking hands
- Classrooms will have all unnecessary furniture removed to allow for optimal social distancing
- Dots will be painted on playgrounds, 6 feet apart, to maintain social distancing for students lining up after recess
- Designate routes for entry and exit, using as many entrances as feasible.
- Designate one-way traffic routes to promote social distancing
- Maximize space between students and between students and driver on school buses and open windows to the greatest extent possible
- Minimize contact at school between students, staff, families and the community at the beginning and end of the school day

Additional Resources:

[CDC-What is Social Distancing?](#)

[Poster-Stop the Germs!-English.pdf](#)

[Poster-Stop the Germs!-Spanish.pdf](#)

[Poster-How to Protect Yourself and Others.pdf](#)

Video: AboutKidsHealth – [Physical Distancing \(for kids\)](#)

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D. EMPLOYEE TRAINING:

Training Information as required by the California Department of Public Health Guidance is sourced from the CDC should be provided to all employees and include the following information:

1. [Information on COVID-19](#)
2. [Preventing the Spread](#)
3. [Vulnerable/High Risk Individuals](#)
4. [Self-Screening Instructions/Symptom Checks based on the CDC Guidelines](#)
5. [Sick Employees](#): The importance of not coming to work if employees have a frequent cough, fever, difficulty breathing, chills, muscle pain, headache, sore throat, recent loss of taste or smell, or if they or someone they live with have been diagnosed with COVID-19.
6. [When to seek medical attention](#): Look for emergency warning signs* for COVID-19. If someone is showing any of these signs, seek emergency medical care immediately, Trouble breathing, Persistent pain or pressure in the chest, New confusion, Inability to wake or stay awake, Bluish lips or face.
**This list is not all possible symptoms. Please call your medical provider for any other symptoms that are severe or concerning to you. Call 911 or call ahead to your local emergency facility: Notify the operator that you are seeking care for someone who has or may have COVID-19.*
7. [The importance of hand washing](#)
8. [The importance of physical distancing](#), both at work and off work time
9. Face Coverings:
 - ☐ [Face coverings, masks, and respirators – Information & Overview](#)
 - ☐ [Face coverings, masks & respirators - Handout](#)
 - ☐ [Use of Cloth Face Coverings to Help Slow the Spread of COVID-19 – CDC](#)

The training materials below were developed to contain the required components of COVID-19 awareness as well as optional supplemental information on Coping with Stress and De-escalation techniques when responding to others.

Gold Oak USD will utilize materials and training outlined below:

- ☐ Schools Insurance Authority Training [Handout Materials from SIA Website](#)
- ☐ Schools Insurance Authority Training [PowerPoint Presentation from SIA Website](#)
- ☐ Hour Zero Training Module/COVID-19 Coronavirus (*new*) in [HZ Online](#) (free online)
- ☐ Hour Zero Training Module/Annual Healthy Schools Act IPM Training [HZ Online](#) (free online)
 - All staff who apply or use pesticides, including disinfectants and sanitizers (wipes or sprays) must complete the Healthy Schools Act training prior to any application each year.

Links to these trainings will be available on the district website at: <https://www.gousd.org/>

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E. ☒ Establish a process to check this plan for compliance and to document and correct deficiencies.

- Gold Oak USD district office staff will update this plan monthly for compliance and correct deficiencies as soon as possible

F. ☒ Establish a process to investigate COVID-cases, alert the local health department, and identify and isolate close workplace contacts of infected employees until they are tested.

- ☐ CDPH Outbreak Management - [Responding to COVID-19 in the Workplace](#)
- ☐ Cal/OSHA [Recording and Reporting Requirements for COVID-19 Cases](#)

Gold Oak USD will follow guidelines as outlined in the above referenced guidance

G. ☒ Required Postings – COVID-19

- El Dorado County Social Distancing Protocol – See Schools Insurance Authority (SIA) publication Updated August 3, 2020 Link: [Local Resources](#)
- El Dorado County Required Posters
- Signage: Gold Oak USD will place a sign at each public entrance of the facility to inform all employees and patrons that they should:
 - Avoid entering the facility if they have a cough or fever;
 - Maintain a minimum six-foot distance from one another;
 - Sneeze and cough into one's elbow or a cloth/tissue, sanitize hands and properly dispose of tissues;
 - Do not engage in any unnecessary physical contact;
 - Wear a face covering.
- ☐ Entrance Symptom Screening Checklist - [Poster Template](#)
- ☐ Workplace Safety Social Distancing Information - [Poster Template](#)

Available Print Materials and Optional Resources

- [CDPH Sector Guidance on schools-Revised August 3 2020.pdf](#)
- [CDPH Schools Reopening Recommendations-July 17.pdf](#)
- [CDPH COVID-19 Updates](#)
- [El Dorado County Health and Human Services](#)
- [El Dorado County Office of Education Coronavirus 2019 \(COVID-19\)](#)